

**TOWN OF ALLENSTOWN**  
**Planning Board**  
**Allenstown Town Hall –16 School Street**  
**Allenstown, New Hampshire 03275**  
**Meeting Minutes**  
**January 19, 2022**

**Call to Order**

The Allenstown Planning Board Meeting of January 19, 2022 was called to order by Chair Michael O’Meara at 6:30 PM. Chair O’Meara called for the Pledge of Allegiance.

**Roll Call**

Present on the Board: Diane Adinolfo, Sandy McKenney, Mike Frascinella, and Michael O’Meara.

Excused: Chad Pelissier

Ex-Officio: Sandy McKenney

Residents of Allenstown: None

Allenstown Staff: Derik Goodine, Town Administrator  
Brian Arsenault, Code Enforcement Officer (remote and alone)

Others present: Matt Monahan – Central New Hampshire Regional Planning Commission (remote and alone).

Public Officials: None

**OLD BUSINESS / RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

None.

**NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

- **Public Hearing - To amend the Town of Allenstown Zoning Ordinance per the proposed changes.**

Mr. Monahan displayed a copy of the Public Hearing Notice for the Board’s review.

**Public Hearing**

Chair O’Meara opened the public hearing portion of the meeting at 6:34 pm. He said there were no members of the public currently present from which to solicit input.

The Chair asked those present if they had any further comments or input on the proposed changes to the Zoning Ordinance. The Board members present did not have any comments regarding the items in the Public Hearing Notice.

There being no members of the public present to provide further input, the Chair closed the public hearing at 6:39 pm.

Ms. Adinolfo made a Motion to approve the proposed changes to the Zoning Ordinance and forward to Warrant Article for Town vote in March of 2022. Mr. Frascinella seconded the Motion.

Roll call voice vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed.

Chair O'Meara said there will be copies of the document at the hearing.

### **UNAPPROVED MINUTES**

- **December 29, 2021**

Ms. Adinolfo made a Motion to approve the meeting minutes of December 29, 2021 as modified. Ms. McKenney seconded the Motion.

Roll call voice vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed, and the minutes for December 29, 2021 were approved as modified.

### **CORRESPONDENCE & OTHER BUSINESS**

Chair O'Meara said they have a package from a person that will come before the Board, possibly in February. He said he still must discuss this with Mr. Arsenault and Mr. Monahan to determine next steps regarding the request to undo an involuntary lot merger regarding the Mercer Plat Plan, Lots 23 and 23 ½. He said this is at the intersection of Cross and Reserve Streets.

Mr. Arsenault said he is anticipating another application and he is working on that with Matt Monahan.

### **STAFF UPDATE**

None.

### **SCHEDULING OF NEXT MEETING**

- The next meeting will be scheduled for February 02, 2022 at 6:30 pm.

**ADJOURN**

Ms. Adinolfo made a Motion to adjourn the meeting. Ms. McKenney seconded the Motion.

Roll call voice vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed, and the meeting was adjourned at 6:42 pm.

DRAFT

**SIGNATURE PAGE**  
**Allenstown Planning Board**  
**January 19, 2022**

<b>Approval:</b>	
MICHAEL O'MEARA, Chair	DATE
CHAD PELISSIER, Vice Chair	DATE
DIANE ADINOLFO, Member	DATE
MICHAEL FRASCINELLA, Member	DATE
N/A	N/A
N/A, Alternate Member	DATE
SANDRA MCKENNEY, Ex-Officio	DATE

**SIGNATURE PAGE**  
**Planning Board**  
**January 19, 2022**

<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	N/A Alternate Member	DATE
SANDRA McKENNEY, Ex-Officio	DATE	